



APPOINTMENT POLICY

Our practice aims to provide exceptional care and we like to spend time with our patients and schedule accordingly. In an attempt to be consistent with this, we have an Appointment Policy that details the commitment that we require from our patients. When an appointment is scheduled, that time has been set aside for you and when it is missed, that time cannot be used to treat another patient.

Our policy is as follows:

- It is the patient's responsibility to remember their appointment time and date. As a courtesy, we will be reminding you of your appointment the day prior via e-mail, call or text.
- We require that you give our office 72 hours notice in the event that you need to reschedule your appointment. If proper notice is not received, a fee will be charged to you.
- If an appointment is missed due to an emergency or illness without contacting our office within the required time, this is still considered a missed appointment. A fee will be charged and it is your responsibility to pay:
 - New Patients: \$150
 - Missed Hygiene appointments: \$75
 - Surgical appointments: \$200 per hour.
 - Patients who are more than 20 minutes late without prior notice will be considered as a missed appointment and the \$ 50 cancellation fee will be charged.

I have read and agree to the Appointment and Cancellation Policy of Brighton Periodontal and Implant Dental Group.

Signature of Patient or Responsible Party: _____

Date: _____